

# RECORD OF PROCEEDINGS

## CONCORD TOWNSHIP BOARD OF TRUSTEES

Held \_\_\_\_\_

December 11, 2019

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### Call to Order

The Concord Township Board of Trustees met in regular session on December 11, 2019 at 7:00 p.m. at the Concord Township Administrative Building, 6385 Home Road, Delaware, Ohio 43015.

Chairman Bart Johnson called the meeting to order, and the roll was called. Attending were Trustees Bart Johnson, Joe Garrett, and Jason Haney.

Mr. Garrett moved and Mr. Haney seconded to approve the minutes of the previous meeting on November 27, 2019. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Johnson certified the Fiscal Officer provided the financial reports of the township, and money is in the treasury to pay the bills. The Cash Summary by Fund report shows the following balances:

General Fund	\$6,468,103.56
Special Revenue Funds	\$2,314,797.31
Total all Funds	\$8,782,900.87

Therefore, Mr. Haney moved and Mr. Garrett seconded to approve pending purchase orders, warrants and vouchers #2005-2009, 16399-16448, all totaling \$139,050.86. Mr. Haney requested to rescind his motion.

Mr. Garrett moved and Mr. Haney seconded to approve all pending purchase orders, warrants, and vouchers except warrant #16416. Vote: Haney-yes, Garrett-yes, Johnson-yes. Mr. Johnson moved and Mr. Haney seconded to approve pending warrant #16416. Vote: Haney-yes, Garrett-abstain, Johnson-yes.

Mr. Garrett moved and Mr. Haney seconded to recess the December 11, 2019 regular meeting. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Chairman Bart Johnson called the special meeting to order, at 7:05 pm, to discuss the Joint Economic Development District for Evans Farm with Orange Township and Shawnee Hills. The roll was called and attending were Trustees Bart Johnson, Joe Garrett, and Jason Haney. The JEDD documents are still not ready for approval. Mr. Johnson moved and Mr. Garrett seconded to recess the special meeting until February 12, 2020 at 7:05 pm at the Concord Township Administrative Building, 6385 Home Road, Delaware, Ohio 43015. Vote: Haney-yes, Garrett-yes, Johnson-yes.

The Regular meeting of the Concord Township Board of Trustees reconvened.

### Public Input

Sheila Hiddleston, Delaware General Health District Commissioner, provided an update:

- An external assessment of their department was completed with 80 responses, and a community survey was also completed. Thank you for the township's participation.
- The District website has a new dashboard, including community information and grade care. The CHIP, Community Health Improvement Plan, also has a new dashboard on the website.
- DKMM Waste District has a "recycle right" flyer for Christmas light disposal.
- Flu shots are still available at their offices, via injection or intranasal, and cost about \$20.

Joe Clase discussed the common-access-drive subdivision, Markel Subdivision, at the end of Brust Drive.

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- The County Engineer's office has recommended changes to the original CAD plan, including a hammerhead instead of a cul-de-sac/round style turnaround.
- A round turnaround was proposed for ease of township snowplow and fire/EMS equipment, but was turned down by the County.
- The gravel-covered hammerhead turnaround will be on the private property and will not be part of the public road.
- The CAD includes three lots that will be 1.5 acres each, with ~2,400 square foot homes.
- Fire access will be tight.
- Although CAD subdivisions do not involve the Board of Trustees, Zoning Inspector Irvine has to sign off on the plat, and both the zoning and fire inspector request a fire hydrant be installed and on the plat before construction begins.
- The developer has an agreement with Del-Co Water that the first lot sale will pay for the water tap and hydrant installation.
- To satisfy zoning and fire compliance, the township requests the developer provide a bond from Del-Co showing proof that the hydrant will be installed, and a copy of the agreement between the developer and Del-Co.
- Mr. Irvine noted that the size and specs of the lots are compliant. The township also requested an easement for the hammerhead turnaround area at the end of the township road.

Josh Cross, First Energy Regional Manager, has replaced Tim Suter as our township liaison.

- Mr. Cross has been with First Energy fifteen years, ten years in Marion. He can assist the township with power line issues, vegetation, etc., and noted there are about 1,000 First Energy services in the township.
- Mr. Johnson inquired about how solar services feed back and forth into the electric grid. First Energy does a true-up at the end of each month, but the credit is not dollar for dollar. Solar users recoup generation only, not transmission, taxes, poles, etc.
- Mr. Garrett inquired if cell signals would be placed on power poles in the future. No information.

Dustin Kraus, head of the Bellpoint Youth Athletic Association, is leaving BYAA, and shared they have a new officer board, expanded positions, and new bylaws.

- Russ Baron will be the new chairman.
- The BYAA was down to 120 youth members for a couple years, but this year was more than 200.
- There were fifteen fall ball teams this year, and softball increased from three to five teams.
- Thanks for all your hard work over the years, Dustin!

### Zoning Department

Zoning Inspector Ric Irvine reported the following:

- Permits for the month include three houses and one model home.
- Photos were sent to the Fiscal Officer and forwarded to the Trustees of the unsafe, open foundation hole on South Park Place. Mr. Garrett moved and Mr. Haney seconded to forward the case to the Delaware County Prosecutor's office to proceed with an injunction for filling in the unsafe, open foundation hole at 6395 South Park Place. Vote: Haney-yes, Garrett-yes, Johnson-yes.

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### Fire Department

Fire Chief Todd Cooper reported the following:

- The fire engine E-343 will be back from repairs on Tuesday.
- The Board would like to discuss maintenance with Chief.
- A 540-home subdivision, Farneman Estates, was received by the Fire Department for review. The site is on ~~200+~~<sup>300</sup> acres on Dublin Road.

Mr. Johnson moved and Mr. Haney seconded to enter into Executive Session per ORC 121.22(G)(8) to consider confidential information related to economic development assistance, and invite counselor, Mr. Chris Rinehart, to the session. Vote: Haney-yes, Garrett-yes, Johnson-yes.

The Board returned to Regular session at 8:34 pm.

### New Business

- Mr. Haney moved and Mr. Johnson seconded to renew the application for Concord Township as an electric governmental aggregator and to appoint Trustee Bart Johnson to sign documents on behalf of the Board. Vote: Haney-yes, Garrett-abstain, Johnson-yes.
- A broken down car at Concord Park has been reported to the Sheriff's office, and will be towed after Tuesday.
- Reports on the township HRA utilization were provided to Trustees.
- Comp time accumulation was discussed. Table until January.
- Open purchase orders were reviewed.
- Inventory will be due from all departments in January.
- The culvert repair on Calhoun Road was completed.
- The Ranger pickup truck and repairs were discussed. During the winter months the truck may be taken home by the Superintendent to check roads during off hours.
- Discussion was held on special duty sheriff effectiveness, and speeding in Scioto Reserve. Hull Drive in Delaware was referenced as a sample road for traffic calming.

With no further business, Mr. Garrett moved and Mr. Haney seconded to adjourn. Vote: Haney-yes, Garrett-yes, Johnson-yes.

ATTEST

  
Fiscal Officer, Jill Davis

BOARD OF TRUSTEES

  
Bart Johnson

  
Joe Garrett

  
Jason Haney

Concord Township Trustee Meeting

December 11, 2019 7:00PM



Roll Call

JEDD meeting call to order & recess

Approve Minutes

Public Input

Delaware County Health Department

Pay Bills

I would like to certify the fiscal officer has provided us with financial statements.  
I need a motion to approve purchase orders, pending warrants and pay bills.

Zoning Inspector Report

Large Hole in Lucy Depp

Road Department update

Old Business

Open Po's for 2019

New Business

Fire Chief

Fiscal Officer

Adjourn

CASH SUMMARY BY FUND  
Concord Township [2019]

Date: 12/11/19

FUND	Starting Balance 01/01/19	Total Receipts	Transfers In (MEMO ONLY)	Advances In (MEMO ONLY)	Total Receipts and Balances	Expenditures	Transfers Out (MEMO ONLY)	Advances Out (MEMO ONLY)	Ending Balance YTD
01 -GENERAL	5782576.90	1500699.41	15000.00	0.00	7283276.31	815172.75	0.00	0.00	6468103.56
02 -MOTOR VEHICLE LICENSE TAX	23860.43	17065.76	0.00	0.00	40926.19	22592.04	0.00	0.00	18334.15
03 -GASOLINE TAX	77045.92	12598.87	0.00	0.00	202344.79	123777.72	0.00	0.00	78567.07
05 -CEMETERY	13465.43	10086.00	0.00	0.00	23551.43	10378.23	0.00	0.00	13173.20
10 -FIRE DISTRICT	570080.11	3179829.08	101019.00	0.00	3749909.19	2719741.31	0.00	0.00	1030167.88
11 -ROAD DISTRICT	1437565.48	490072.76	0.00	0.00	1927638.24	782330.97	0.00	0.00	1145307.27
14 -MAINTENANCE FACILITY-ROAD	0.00	0.00	0.00	0.00	101019.00	101019.00	101019.00	0.00	0.00
14A-FEMA	0.00	101019.00	0.00	0.00	101019.00	15000.00	15000.00	0.00	0.00
14B-COMMUNITY PARK IMPROV GRANT FUND (GPIC)	0.00	15000.00	0.00	0.00	15000.00	0.00	0.00	0.00	0.00
14C-OHIO PUBLIC WORKS COMMISSION GRANT FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
15 -GENERAL (NOTE) RETIREMENT(MAINT.FACILITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
21 -CAPITAL FUND	35327.65	33296.90	0.00	0.00	68624.55	39376.81	0.00	0.00	29247.74
23 -PERMISSIVE MOTOR VEHICLE LICENSE TAX	7939921.92	5472367.78	116019.00	0.00	13412289.70	4629388.83	116019.00	0.00	8782900.87
TOTAL ALL FUNDS									

CHECK REGISTER  
Concord Township [2019]

Date: 12/11/19

CHECK	Date	Entity	Purpose	Tran Num	Month Posted	Month Cleared	Amount
2005	12/06/19	HR BUTLER, LLC	PAYROLL PROCESSING FEES 12/6/19	120031	12/2019		509.75
2006	12/06/19	HR BUTLER, LLC	PAYROLL AGENCY DEDUCTIONS 12/6/19	120032	12/2019		2695.13
2007	12/06/19	HR BUTLER, LLC	PAYROLL SALARIES WITHHELD 12/6/19	120033	12/2019		57593.73
2008	12/06/19	HR BUTLER, LLC	PAYROLL TAXES WITHHELD 12/6/19	120034	12/2019		15936.33
16399	12/09/19	CHRISTOPHER HARTZLER	SPECIAL DUTY DEPUTY DEC19	120040	12/2019		120.00
16400	12/09/19	DELAWARE CO. SHERIFF'S OFFICE	SPECIAL DUTY DEPUTY CRUISER FEE DEC19	120041	12/2019		45.00
16401	12/09/19	ALADTEC, INC.	FIRE DEPT SCHEDULING SOFTWARE	120042	12/2019		1497.50
16402	12/09/19	SOUTHEASTERN EQUIPMENT CO., INC.	ROAD DEPT LOADER BRAKE REPAIR	120043	12/2019		21.85
16403	12/09/19	LOWE'S COMPANIES, INC	FIRE/ROAD/PARK SUPPLIES	120044	12/2019		760.41
16404	12/09/19	WASHINGTONS HARDWARE AND AUTO PARTS	FIRE/ROAD REPAIR PARTS	120045	12/2019		483.97
16405	12/09/19	TRACTOR SUPPLY CREDIT PLAN	ROAD/PARK REPAIR PARTS	120046	12/2019		311.43
16406	12/09/19	BUCKEYE READY-MIX, LLC	CALHOUN RD CULVERT REPLACE	120047	12/2019		4288.00
16407	12/09/19	ADVANCED DRAINAGE SYSTEMS, INC.	CALHOUN RD CULVERT REPLACEMENT	120048	12/2019		332.40
16408	12/09/19	EVOLUTION AG	ROAD DEPT TRACTOR 100C SWITCH	120049	12/2019		25.50
16409	12/09/19	RLC TRVINE ZONING INSPECTOR	ZONING CELL PHONE REIMB DEC19	120050	12/2019		40.00
16410	12/09/19	DELAWARE COUNTY ENGINEER	TWP CO-PERMITTEE DEPA NPDES MS4 COMPLI.	120051	12/2019		8096.00
16411	12/09/19	COLUMBIA GAS	FIRE DEPT GAS UTILITY	120052	12/2019		553.44
16412	12/09/19	CLASSIC SOLUTIONS INC.	FIRE DEPT JANITORIAL SUPPLY	120053	12/2019		949.74
16413	12/09/19	MILLER'S TEXTILE SERVICES	FIRE MATS & TWP BLDG SALT	120054	12/2019		814.83
16414	12/09/19	TAYLOR TIRE COMPANY, LTD.	FIRE DEPT E343 LEAK REPAIR	120055	12/2019		257.50
16415	12/09/19	CONSOLIDATED FLEET SERVICES INC	FIRE DEPT LADDER INSPECTIONS	120056	12/2019		1377.35
16416	12/09/19	50-1 PUBLIC POLICY INITIATIVES	TWP GRANT WRITER CONSULTANT	120057	12/2019		1200.00
16417	12/09/19	PRICE FARMS ORGANICS, LTD.	ROAD DEPT DUMP FEES	120058	12/2019		36.00
16418	12/09/19	MINERVA BUNKER GEAR CLEANERS OF OHIO CO	FIRE DEPT GEAR CLEANING/REPAIR	120059	12/2019		826.65
16419	12/09/19	ABLE SANITATION SERVICE, INC	FIRE DEPT HOLDING TANK PUMPED	120060	12/2019		615.00
16420	12/09/19	ORIOHEALTH EMERGENCY MEDICAL SERVICES	FIRE DEPT EMS MEDICAL DIRECTOR DEC19	120063	12/2019		647.50
16421	12/10/19	JOEL'S STUMP GRINDING	PARK STUMP GRINDING	120064	12/2019		175.00
16422	12/10/19	BEEM'S BP DIST INC	FIRE/ROAD FUEL SUPPLY	120065	12/2019		1267.39
16423	12/10/19	EXPRESS SERVICES INC	ROAD DEPT LABOR 11/18-11/21	120066	12/2019		705.92
16424	12/10/19	WALGREENS PHARMACY	TWP EE FLU SHOTS	120067	12/2019		105.00
16425	12/10/19	BOUND TREE MEDICAL, LLC	FIRE DEPT EMS SUPPLIES	120068	12/2019		260.49
16426	12/10/19	CLASSIC SOLUTIONS INC.	ROAD DEPT PAPER PRODUCTS	120069	12/2019		111.94
16427	12/10/19	VALTECH COMMUNICATIONS	ROAD DEPT PHONE BILL	120070	12/2019		170.99
16428	12/10/19	AIM MEDIA MIDWEST	ADMIN PHONE BILL	120071	12/2019		64.20
16429	12/10/19	JOHN DEERE FINANCIAL	ZONING LEGAL AD	120072	12/2019		596.78
16430	12/10/19	PORTA KLEEN	PARK MOWER S104 REPAIR	120073	12/2019		113.50
16431	12/10/19	WALMART COMMUNITY	PARK PORTABLE RESTROOM NOV19	120074	12/2019		383.13
16432	12/10/19	TIME WARNER CABLE	FIRE DEPT STATION SUPPLIES	120075	12/2019		99.99
16433	12/10/19	FRONTIER	ADMIN BLDG INTERNET SVC	120076	12/2019		325.00
16434	12/10/19	KLEEM, INC.	FIRE DEPT PHONE BILL	120077	12/2019		809.62
16435	12/10/19	JILL DAVIS	ROAD DEPT SIGNAGE COOKE/PATH	120078	12/2019		14.11
16436	12/10/19	THE DEXTER COMPANY	TWP ADMIN POSTAGE	120090	12/2019		1021.67
16437	12/11/19	MLATI EMBROIDERY	ROAD DEPT TRUCK & SPREADER REPAIRS	120091	12/2019		207.00
16438	12/11/19	DON BIRD	FIRE DEPT SHIRTS SCHOLL/WERLING	120091	12/2019		100.00
16439	12/11/19	EXPRESS SERVICES INC	ROAD DEPT BOOT REIMB	120115	12/2019		483.52
16440	12/11/19	MADISON ENERGY COOP ASSOC INC	ROAD DEPT LABOR 11/25-11/27	120117	12/2019		205.22
16441	12/11/19	O.E. MEYER CO.	FIRE DEPT GAS UTILITY	120117	12/2019		20.00
16442	12/11/19	SBH MEDICAL LTD	FIRE DEPT GAS CYLINDER RENT	120119	12/2019		592.50
16443	12/11/19	ALEX RAFELD	FIRE DEPT EMS SUPPLIES	120120	12/2019		75.00
16444	12/11/19	SILCO FIRE & SECURITY	ZONING APPLICATION REFUND	120120	12/2019		889.50
16446	12/11/19	PNC BANK	FIRE DEPT HOOD INSPECT & ALARM MONITOR	120121	12/2019		5160.58
16448	12/11/19	OHIOHEALTH/WORKHEALTH	FIRE ITEMS & ADMIN SUPPLIES	120122	12/2019		125.00
			TWP EE RANDOM DRUG PPOL FEE	120123	12/2019		

Check Total

111119.86

PENDING WARRANT REPORT  
Concord Township [2019]

Date: 12/11/19

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
2009	27931.00	V 2009	OHIO BUREAU OF WORKERS' COMPENSATION	TWP BWC WORKERS COMP 2020
	27931.00		Total Amount of Pending Warrants	